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Great Park

Neighbourhood Association

Great Park Community Centre
Roseden Way
Great Park
Newcastle upon Tyne
NE13 9BD

Email: secretary@gpna.uk

Committee Meeting 15Jul20 1930hrs

Minutes

Ref: 20200720 Committee Meeting Minutes 15Jul20 FINAL v1.0

Meeting chaired by: Denise Gilholme

Minutes by: Lee Taylor

Attendees:

- Kirsty Martin (**KM**)
- Claudia B (**CB**)
- Lee Taylor (**LT**)
- Denise Gilholme (**DG**)
- Sean Hood (**SH**)
- Michael Forster (**MF**)
- Nikki Jane (**NJ**)
- James Allsopp (**JA**)
- Stuart Cannon (**SC**)

1. Apologies

Joao Ortale (**JO**)

Ruth Hewitt (**RH**)

2. Previous Minutes/Actions

- Estates manager has been appointed, she's been introduced to the estate by OT and will in time be introduced to the GPNA
 - OT now fully back to Taylor Wimpey, only responsible for contractual elements of the consortium
 - EM manager role job description to be requested.
 - Structure for reporting issues to the consortium to be agreed with new EM and hopefully should make the control of issues clearer and more traceable
- Estate plans to be printed, need the latest issue to be printed.
- Weekly draft, big issue went out the other week, and another one will go out this week.
- DG updated residents on various questions that the big update made.
- AGM to be 07Aug20 1930hrs

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- FB doesn't have an option for limiting choices
 - Could do a ballot box in the community centres
 - Could do a sample set
 - FB post to be used
 - Printed copies to be made available at the community centre
 - Posts to go up on the boards
 - Drop off completed suggestions to GPCC
 - Be good to be able to put forward to the retail people what residents are wanting on the site
- No current Ranger in position for great park.
 - Used to have a full-time ranger for Havana and Great park
 - Awaiting response from NCC for ranger's job description & who is in post.

3. Issues List

- Cyclists
 - Safety warning to be put up on the group
 - Consortium cannot do much about it
 - Give a general advice on cycling
 - Give advice on what paths can be cycled on
 - Get clarification from consortium about designated cycle paths
 - Many of the routes around the great park are apparently designated cycle routes by an appropriate estate map
 - Strategic routes maps could be issued again by consortium.
- Road safety
 - Crossings needs in some areas
 - Feedback repeater sign
 - Been taken up with the council in February
 - Consortium has been informed
 - Manufacturers to repair it under warranty
 - Update to be put out to say that the consortium was aware that the sign was being taken to be repaired, but as yet don't have a date for the return of the sign.
 - AL message about the sign was erroneous
- Electric charge points
 - Who owns them
 - Who is responsible for them
- People not happy with the green areas not being maintained appropriately
- Full review would be useful
 - Landscaping
 - Traffic management
 - Town centre
 - Roads

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- Maintenance charge
- Council adoptions/ consortium adoptions/ developer responsibilities

4. Reactions to update

- Good uptake
- Doing a full post looked better
- Looked lively, and more relatable
- Issues were raised about the ranger
- Lots of interaction

5. Town centre

6. Any other business

- Constitution
 - Encourage clarity with the maintenance/service charges
 - HORNET – group for homeowners
 - Terms of reference for what is to be provided
 - Ask for a breakdown of costs
 - Cannot add an explicit article for services charges, but it is deemed as being part of the constitution already
- Try and make a simplified view of how the maintenance service changes work and improve the understanding in the community with the aim to give clarity to how the estate changes work.
- Aim to use the moral argument to encourage clarity from the consortium.
- Challenge them on the S106 receipts
- Bitesize bulletins can be used to simplify the complex elements of the estate
- Consider the main issues that residents want to know about (eg. Top 10 issues)
- Cooperative approach to be used with the consortium
- Engage people to attend with the GPNA
- Stuart Cannon – accepted by majority as a member of the consortium
- Concerns about the COVID-19 testing site
 - Site is council owned
 - Signed over for 6 months for use
 - Can be raised with the councillors for clarity
 - Why does the carpark belong to NCC and not NGP?
 - Would be worth getting an acknowledgement from the council for the patients of the residents
 - Why weren't residents consulted?
 - When will it be here until?
 - There has been an increase in estate traffic
 - Generally, the GPNA think it's a positive thing for the area

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ACTIONS

1	Find latest estate plans & print	LT	
2	Introductions to new estates management		
3	Weekly update – include about road signs	SH/DG	
4	AGM date to send out 07 Aug 20 1930hrs	LT	
5	Ballot to be opened on FB	SH/DG	
5.1	Minimum responses required to be calculated for sample set	LT/JO	
5.2	Paper ballots to be designed and made available at GPCC	SH/DG	
6	Push for ranger details from NCC	DG	
7	Request strategic routes maps from the consortium	LT	
8	Message consortium with regards to change points at flats, and if any public ones will be installed	LT	
9	Push for action from the consortium on areas of the open spaces that the residents aren't happy about	LT	
10	Full review of issues with new EM would be useful in future	TBC	
11	From point 5 create a desired outlets list for the consortium	LT/SH/DG	
12	Look at bitesize guides for residents		
13	Contact NCC with regards to the testing site in the park and ride	LT	

Our current Committee Officers are:

Co-Chair – Sean Hood (IT & Comms)

Co-Chair – Denise Gilholme

Treasurer – James Allsopp

Secretary – Lee Taylor

Other members:

Nikky Jane

Michael Forster

Kirsty Martin – Greenside rep

Ruth Hewett – Melbury and Walkworth Woods rep

João Ortale

Stuart Cannon

Co-opted members:

Claudia Birtwisle – Traffic and safety