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Great Park

Neighbourhood Association

Great Park Community Centre
Roseden Way
Great Park
Newcastle upon Tyne
NE13 9BD

Email: secretary@gpna.uk

Committee Meeting 26Oct20 1930hrs

Minutes

Ref: 20201124 Committee Meeting Minutes 26Oct20 v1.0

Meeting chaired by: Lee Taylor / Sean Hood

Minutes by: Lee Taylor

Attendees:

- Lee Taylor
- Sean Hood
- Stuart Cannon
- Racheal Kadansky
- Claudia Birtwisle
- Kirsty Martin

1. Apologies

Joao Ortale

Anita Lower

Nikky Jane

Ruth Hewitt

2. Previous Minutes/Actions

- No comments on latest minutes
- Latest estates plans getting updated and will be done in phases
 - First set is land scaping
 - Plans are getting broken down into separate cells
 - Next level of plans is for the adoptions
 - What's managed by the consortium, developers, consortium, NCC. Will take a while to deal with as requires full review of deeds.
 - Adoption register will be created showing what has been adopted and what should be adopted, along with what will be adopted
- Weekly updated to be changed to monthly updates as the amount of issues has reduced.
- Issues list
 - Full review of existing issues list to be completed see what is outstanding and what can be closed out
- Bitesize guides

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- Estates information to be prioritised
- Membership log
 - Minutes go back for a few years, now been organised properly and will be reviewed going forward to make a register of members including voting onto the committee and due dates for renewal.
 - Probably done as a database
- Updated constitution has been sent out
 - Can be issued now as no comments received.
- Newsletter
 - Newsletter can be done in conjunction with the consortium
 - NGP newsletter has been designed in-house to reduce costs.
- Letter to Michele
 - To be done which includes the research.

3. Issues List

- Road sign broken again following a recent repair
- Light repairs on estate
 - Dean's been checking lights
 - 32 lights require repaired
 - Open space audit for lights requiring fittings has been completed
 - Due to manufacturers going into lockdown has caused a delay in the parts for the lights – they cannot keep up with demand currently
 - Full park wide review is going to be done.
- Street cleaning in the estate
 - Great park way has a lot of road grit that is building up and can cause damage to cars
 - Builders waste is getting around the park
 - IDM are doing a full review of the site for the developers to track extent of builders rubbish
- Sunken area of the road near the covid testing centre as it approaches the round about
 - At the crossing near the project office
- Construction traffic is entering the site before 8am
 - Sign to stop them is in the wrong location now
 - Sign should be on great park way so that traffic can stop on the dual carriage way.
- Invoices are due out imminently

4. Latest meeting with estates manager

- Christmas tree
 - Company has been out to review the area and another two are coming out
 - This is late so there is not much choice
 - Usually this is arranged in January ready for the next Christmas.

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- Costs are in excess of £10k may be better to save the money this year and do something better next year
- Choice of putting the tree at the town centre, or on the entry road about.
- Supermarket
 - Update is due
 - It is currently in for planning still
- New website will be launched in 2021 for the NPG management company
- Wellie walks plans
- Adoptions are being looked at through-out the site to see how they can be progressed to adoption
- Units could potentially be split into smaller units if necessary
- Neither Taylor-Wimpey or Persimmon can say “no” to a business that wants to take a unit
- Flow chart has been made to show the ownership of responsibilities within the estate
- Rachael is happy to be the residents voice to Taylor-Wimpey and Persimmon/Consortium
- Trying to separate the management company more from the consortium.
- Looking into the customer service journey on the site.
 - Should soon have improvements to this
- Park ranger
 - No current ranger in position
 - Contributions have been paid to NCC from the consortium for this
 - Request has been made to pay this fee to the management company instead and have a management company ranger to deal with day to day maintenance on site
 - Site ranger will do regular audits of footpaths, lights, roads etc.

5. Any other business

- None

6. Next Meeting

- Dates to be sent out for WC 30Nov20 -WE 13Dec20

ACTIONS

1	Find latest estate plans & print	LT	
2	Weekly update – include about road signs – Make this monthly now that issues have dropped?	SH/DG	
3	Full review of issues with new EM would be useful in future	TBC	
4	Look at bitesize guides for residents	All	
5	Check previous minutes for when people joined GPNA	LT	
6	Issue constitution to all committee members for final approval prior to issue	LT	
7	Residents newsletter budget	LT	

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8	Letter to Michelle from GPNA	LT	
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Our current Committee Officers are:

Co-Chair – Sean Hood (IT & Comms)

Co-Chair – Denise Gilholme

Treasurer – James Allsopp

Secretary – Lee Taylor

Other members:

Nikky Jane

Michael Forster

Kirsty Martin – Greenside rep

Ruth Hewett – Melbury and Walkworth Woods rep

João Ortale

Stuart Cannon

Co-opted members:

Claudia Birtwisle – Traffic and safety